

SYNTHIYA SHREE S.A

📍 20A, Kuppusamy Street, Pollachi – 642001

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CAREER OBJECTIVE

To work with an organization that offers a responsible position where I can utilize my skills and capabilities to carve a niche for myself and contribute effectively to the organization's aspirations.

EDUCATIONAL QUALIFICATION

Course	Institution	University/Board	Year of Passing	Percentage / CGPA
B.Sc (Microbiology)	Sri Krishna Arts and Science College	Bharathiya University	2019	80%
HSC	BVN Matric Hr. Sec. School	State Board	2016	80.166%
SSLC	BVN Matric Hr. Sec. School	State Board	2014	97.2%

AREAS OF INTEREST

- Environmental and Agricultural Microbiology
- Food and Industrial Microbiology
- Clinical Biochemistry
- Tamil Literature

WORK EXPERIENCE

Admission Counsellor & Telecaller Executive

Sasi Creative Colleges, Coimbatore

March 2021 – Present

- Managing student admissions and counselling prospective candidates.
- Handling inbound and outbound telecalling to convert inquiries into enrollments.
- Coordinating workshops and events with school teachers and principals.
- Following up with leads and maintaining student databases for effective conversion.

PILLS Hospital, Pollachi

October 2020 – February 2021

- Handled laboratory tasks, including blood sample collection and analysis.
- Maintained lab hygiene and supported clinical diagnostic activities.

COMPUTER SKILLS

- MS Office (Word, Excel, PowerPoint)
- SPSS

ACHIEVEMENTS

- School Winner – *Derek's Faster Smarter Better Challenge*, 2014

CO-CURRICULAR ACTIVITIES

- Passed *Rastrabhasha Praveen Examination* – Second Class (2013)
- Passed *Vani Vikash Grade-5 Examination* – First Class (Jan 2011)
- Certified in “**Beyond the Meal: The Brain, Genes, and Globalisation**”, Concordia College, New York (2017)
- Certified in “**Bioenergetics in Life Process**”, NPTEL Online Course
- Participated in **National Workshop** at Bannari Amman Institute of Technology – *Food Pathogen and Quality Control Techniques*
- Completed **IT Wizard Curriculum (Level 3)** with Excellent Grade (2007–2008)

EXTRA-CURRICULAR ACTIVITIES

- Active Volunteer – *Road Safety Patrol (RSP)* (2011–2012)
- Attended and presented at multiple **National Conferences** (Posters & Papers) around Coimbatore

LANGUAGES KNOWN

Language	Read	Write	Speak
English	✓	✓	✓
Tamil	✓	✓	✓
Hindi	✓	✓	–

DECLARATION

I hereby declare that the above-mentioned particulars are true to the best of my knowledge and belief.

Place: Coimbatore

Date: 06-08-2025

Signature:

S.A. Synthiya Shree

