

RESUME

V.SUGANYA

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Contact address

No.228,GANAPATHY

NAGAR 1ST CROSS,

UKT, Trichy - 620102

OBJECTIVE

Seeking a challenging position where I can effectively implement my academics and professional exposure in providing excellent services and support to both the organization and the external entity

ACADEMIC QUALIFICATION

- | | |
|------------------|---|
| 2013-2016 | BBA [64%]
Shrimati Indira Gandhi College, Bharathidasan University |
| 2012-2013 | HSC Examination [55%]
The Girls Higher Secondary School, Srirangam. |
| 2010-2011 | S.S.L.C Examination [64%]
The Girls Higher Secondary School, Srirangam. |

WORKING EXPERIENCE

- | | |
|--------------------------------------|--|
| <i>Dec. 2016 to Aug. 2017</i> | : CCE
FIRST SOURCE,
Raja Park,
West Boulevard Road,
Trichy |
| <i>Oct.2017 to June 2018</i> | : Admin-front office
INDUS IND BANK,
RC School Opposite,
Trichy – 620001. |
| <i>Feb.2019 to Sep 2019</i> | : CCE
INDIA INFOLINE FINANCE LTD,
Chinthamani,
Trichy – 620002. |

STRENGTHS

- Willingness to learn.
- Good planning and monitoring skills.
- Hard work with “**Never Give up**” motto

ADDITIONAL QUALIFICATION

- DCA passed with first class
- I have participated in dance, skit, mime competitions
- I was participated in UGC National Seminar Programme

Personal Details

Name	:	V. SUGANYA
Father's Name	:	Vadivel.K
DOB	:	20-07-1996
Sex	:	Female
Marital Status	:	Married
Nationality	:	Indian
Languages known	:	Tamil, English
Extra Qualification	:	Tally, Type Writing

Declaration

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

Regards,

Place: TRICHY
Date :

(V. SUGANYA)