



Arthi Vikashini

HR MANAGER

Shaping Success with Style



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Coimbatore



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SKILLS

HR Operations

Excellent Communication

C1 Level - British Council English Test

Problem Solving

Interpersonal Skills

Recruitment and Talent Acquisition

Management & Organizational Skills

HRIS and Technology

LANGUAGES

Tamil
Full Professional Proficiency

English
Full Professional Proficiency

Hindi
Professional Working Proficiency

INTERESTS

Listening Music

People Interaction

WORK EXPERIENCE

HR cum Quality Manager

AngloFone Edtech Pvt Ltd

12/2021 - Present

Coimbatore

Achievements/Tasks

- Managing a team of 4 HR Executives and 2 Quality Check with sharp hiring goals and Quality Standard
- Consistent monitoring of the Educational Quality of the Company
- End to End Hiring Process
- HR operations, HR Payroll, HR Employee Relation

Project Manager

Codomo Edtech

08/2023 - Present

Coimbatore

Achievements/Tasks

- Managing a Team of Developers and Trainers
- Performing the role of Business Analyst cum Team Lead
- Assigning Tasks to developer team and monitor the flow of the product delivery
- Monitoring of sales insights of the company
- Content Creation cum Video Presenting

HR executive

LRT - A group company of LMW

12/2020 - 12/2021

Coimbatore

ORGANIZATIONS

Rotaract Club - RID 3201 (06/2017 - Present)

Sergeant at arms - 2017, International Service Director - 2018, Secretary - 2019, Joint Secretary - 2020, Public Relation Officer - 2021, Club Mentor - 2022, Member - 2023/2024

EDUCATION

Higher Secondary Education

BMC Matriculation Higher Secondary School

06/2015 - 05/2017

Tuticorin

Bsc Plant Biology and Biotechnology

PGSR Krishnammal College for Women

07/2017 - 05/2020

Coimbatore

MBA HR

Kongu College of Arts and Science

07/2021 - 05/2023

Karur

ACHIEVEMENTS

Awarded as BEST OUTGOING STUDENT (07/2017 - 05/2020)

I was awarded as a Best Outgoing Student for Co Curriculum in my UG by PSGR Krishnammal College for Women

Awarded as BEST SECRETARY (06/2019 - 06/2020)

I was awarded as a Best Secretary by Rotaract District Organization 3201 for my Secretaryship.